

**Alexander's Registration No.** \_\_\_\_\_

Please list below all the items in this shipment considered to be of high value. The driver must see each item. The list should not include normal household items such as furniture, appliances, television and stereo sets, etc. The list should include jewelry, coin and stamp collections, antiques, precious stones and metals, valuable paintings, etc.

**THE PURPOSE OF THIS FORM IS TO ASSIST THE CUSTOMER IN DETERMINING TOTAL VALUE OF THE SHIPMENT AND TO ASSIST ALEXANDER'S MOBILITY SERVICES IN DETERMINING WHICH ITEMS NEED SPECIAL HANDLING AND PROTECTION.**

**STATEMENT OF CUSTOMER RESPONSIBILITIES**

- A.** In order for my shipment to be transported safely by Alexander's Mobility Services, I understand that the following items should not be shipped:
- Flammable items (aerosol cans, unpurged propane tanks, etc.)
  - Medicines
  - Ammunition
  - Paints
  - Other liquids that may spill
- I am responsible for not including any of these items in cartons that I pack.
- B.** I understand that, due to their value and/or difficulty of replacing them, Alexander's has directed me not to include the following items in my shipment, but to transport them personally:
- Jewelry (other than costume jewelry of minor value)
  - Coins, currency or any other negotiable paper (stock certificates, bonds, notes, etc.)
- C.** I understand that it is my responsibility to acknowledge any damaged or missing items at time of delivery. I understand that Alexander's encourages me to "check off" the items as they are delivered on the inventory and note any damages on it.
- Important papers (deeds, titles, bank books, tax & similar documents)
- Collections (stamps, baseball cards, and the like)
- Any other item of high value
- If I choose to ship these items with Alexander's contrary to this direction. I understand that I am responsible for notifying Alexander's of the items of this nature to be shipped in order that Alexander's may take the necessary precautions for them. In the unlikely event of a loss, I further understand that I will be responsible for proving that these items were in my shipment in order to be able to recover for them.

LIST NO.	DESCRIPTION OF HIGH VALUE ITEMS
	ANTIQUES (Furniture over \$1,000, clocks' over \$500)
1	
2	
3	
	ART OBJECTS (paintings, sculptures, figurines)
4	
5	
6	
7	
	CLOTHING (furs, etc. over \$1,000)
8	
9	
	COMPUTERS, COMPUTER SOFTWARE (Have you parked the hard drive and backed up the software?)
10	
11	
	GLASSWARE (china, crystal, etc. over \$1,000)
12	
13	
	HOBBIES AND COLLECTIONS (baseball cards, coin, stamp collections, all photography equipment, etc. over \$500)
14	
15	
16	
17	

LIST NO.	DESCRIPTION OF HIGH VALUE ITEMS
	JEWELRY (watches, rings, necklaces, & other than costume jewelry)
18	
19	
20	
21	
	PROFESSIONAL EQUIPMENT (surgical, dental, drafting, camera, recording equipment, professional equipment over \$500)
22	
23	
	SILVERWARE (holloware, flatware, trays, platters, etc. over \$1,000)
24	
25	
	OTHER (books, musical instruments, etc. over \$500)
26	
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**CUSTOMER ACKNOWLEDGES THAT ANY CLAIM FOR LOSS OR DAMAGE MUST BE SUPPORTED BY PROOF OF VALUE AND UNDERSTANDS SETTLEMENT WILL BE BASED UPON THE BILL OF LADING TERMS AND CONDITIONS, THE TARIFF IN EFFECT AND THE VALUATION DECLARED.**

**AT ORIGIN**

I CERTIFY THE ABOVE LISTED INFORMATION TO BE TRUE, CORRECT AND COMPLETE. I HAVE READ AND UNDERSTAND THE STATEMENT OF CUSTOMER RESPONSIBILITIES.

Signature of customer or customer's representative \_\_\_\_\_ Date \_\_\_\_\_

Signature of Alexander's Driver \_\_\_\_\_ Date \_\_\_\_\_

**AT DESTINATION**

I ACKNOWLEDGE RECEIPT OF THE ABOVE LISTED ITEMS AT TIME OF DELIVERY. ANY DAMAGES SHOULD BE NOTED ON THE INVENTORY OR DELIVERY REPORT.

Signature of customer or customer's representative \_\_\_\_\_ Date \_\_\_\_\_

Signature of Alexander's Driver \_\_\_\_\_ Date \_\_\_\_\_